

Information About URC's NEW Member Portal

- 1. Access to the Member Portal will be available by system invitation only. Only members and long-time attenders will be able to access it.
- 2. You can access the Member Portal on the URC website and on the URC app.
- 3. The Member Portal allows people to update their own personal information such as address, phone, family details, birthdates, etc. which ensures that our database is always up to date.
- 4. The online directory gives you the most current information and replaces printed copies that quickly become out-of-date.
- 5. Profile Pictures transform the directory into a picture directory to help you get to know more church members putting a name to a face. Please update your picture in the Member Portal for the benefit of the church body.
- 6. The Member Portal allows members to view their giving history, download their giving statement and check the status of a pledge commitment. *Note: any change to actual online giving information (i.e. credit card information, recurring gifts) can only occur in the Giving Portal with a separate login.*
- 7. The financial information is only visible to the account holder and the URC accountant. Security protocols are in place to protect the financial information.
- 8. Ministry Leaders are able to use the Member Portal to access individuals, elder groups, growth groups, class registrations, VBS sign-ups, and so much more.

Got Questions? We are here to help. Email Jen Lane lane@urcstaff.org or Charli Sinnaeve accountant@urcstaff.org or call the church office 517-351-6810 and ask to speak to either Jen or Charli.